



Burwash Parish Council

Full Council Meeting 10th March 2026

Burwash Parish Councillors are hereby summoned to attend a meeting of the Full Council of Burwash Parish Council to be held on Tuesday 10th March 2026 at **7.00pm** at the Burwash Parish Rooms.

Emma Neil

4th March 2026

Emma Neil – Clerk & RFO

Tel: 07375 809 660 Email: parishclerk@burwashparishcouncil.gov.uk

Address: Burwash Parish Council, Parish Office, High Street, Burwash TN19 7EU

A G E N D A for 10th March 2026

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is 15 minutes allocated to public time at the beginning of the meeting where anyone can speak. Once the meeting has started, members of the public cannot speak, unless the meeting is paused by the Chair but are welcome to observe the meeting.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email parishclerk@burwashparishcouncil.gov.uk.

Please note that this meeting will be audio recorded & will be available on the parish website.

- 1. Public Time.**
- 2. Reports from District & County Councillors.**

[Audio recording commences.]

- 3. Apologies for Absence.**
- 4. Disclosures of Interest.**

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

- 5. Accuracy of the minutes of the previous meeting.**

5.1 Councillors to receive and **RESOLVE** to adopt the minutes of the meetings held on 10-02-26 as an accurate record of the meeting.

- 6. Finance & Audit.**

6.1 Full Council **RESOLVE** to agree the proposed audit objection response & supporting letter to PKF Littlejohn.

6.2 Full Council **RESOLVE** to agree the pilot scheme for the digital AGAR.

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6.3 Full Council **RESOLVE** to adopt the following documents:

- 6.3.1** Bank statements for February 2026.
- 6.3.2** Income & expenditure statement for February 2026.
- 6.3.3** Bank reconciliations for February 2026.
- 6.3.4** Statutory balance sheet.
- 6.3.5** Payments schedule for February 2026.
- 6.3.6** Grant request BPFA for £3,500.00 towards new flooring for the pavilion changing rooms.
- 6.3.7** Grant request Friends of Oakdown House for £1,450.00 towards a new perimeter pathway for residents.

7. Planning Committee.

- 7.1** Full Council to note that there has been no planning committee meeting since the last Full Council meeting.
- 7.2** Full Council to discuss and **RESOLVE** to agree the consultation response to the National Policy Framework changes. (*Retrospective*).
- 7.3** Cllr. Lloyd to present the outcomes from the public meetings held on 21-02-26 regarding the site allocation for the Rother Local Plan.
- 7.4** Full Council **RESOLVE** to agree to delegate to the planning committee the formal response to the Rother Local Plan site allocation consultation.

8. Community & Events.

- 8.1** Full Council to discuss and **RESOLVE** to agree on the presence of the Parish Council at the Summer fetes.
- 8.2** Full Council to receive an update on the parish newsletter – Cllr. Bridgmount.

9. Community Build Project Steering Committee.

- 9.1** Members of the Steering Committee **RESOLVE** to agree the minutes of the meeting held on 20-01-26 & 18-02-26.
- 9.2** Full Council **RESOLVE** to adopt the minutes as above as an accurate record of the meeting.
- 9.3** Full Council **RESOLVE** to agree the dissolution of the Steering Committee and the creation of a working party.
- 9.4** Full Council **RESOLVE** to reconfirm the project outline.

10. Traffic & Transport Working Party.

- 10.1** Members of the Traffic & Transport working party **RESOLVE** to agree the minutes of the meeting held on 03-03-26 as an accurate record of the meeting.
- 10.2** Full Council **RESOLVE** to adopt the minutes as above as an accurate record.
- 10.3** Full Council **RESOLVE** to agree to the exploration of funding to project grass verges in Burwash Common.
- 10.4** Cllr. Franklin to provide a verbal update to Full Council.

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11. Environment & Maintenance Working Party.

- 11.1 Members of the Environment & Maintenance working party **RESOLVE** to agree the minutes of the meeting held on 03-03-26 as an accurate record of the meeting.
- 11.2 Full Council **RESOLVE** to adopt the minutes as above as an accurate record.
- 11.3 Full Council **RESOLVE** to agree to the Wild About Burwash pre application on behalf of Burwash parish for dark skies status.
- 11.4 Cllr. Kenny to provide a verbal update to Full Council.

12. Neighbourhood Development Plan Steering Group.

- 12.1 Members of the Steering Group **RESOLVE** to agree that the minutes of the meeting held on 05-02-26 & 03-03-26 are an accurate record of the meeting.
- 12.2 Full Council **RESOLVE** to adopt the minutes as above as an accurate record of the meeting.
- 12.3 Cllr. Lloyd to provide Council with a verbal update.

13. Devolution & Local Government Reorganisation Update.

- 13.1 Full Council to note the update from the Devolution team at Rother as submitted.
- 13.2 Full Council **RESOLVE** to agree the asset devolution of the land at Hornbeam and the smaller square car park by Prospect Cottages.

14. Policies & Risk Assessments.

- 14.1 Grant Application. Full Council **RESOLVE** to review the grant system for the Council considering moving from the monthly grants to twice yearly system.

15. Clerk's Update & Correspondence.

- 15.1 Clerk to update Councillors on correspondence from residents.
- 15.2 Resident email regarding possible A265 residents action group. Full Council **RESOLVE** to support the group.

16. Heathfield Youth Hub.

Cllr. Franklin & Elmslie to update Councillor on their visit to the Heathfield Youth Hub.

17. Land on the Southeast side of Coppers Hill, Burwash (Judins Field).

- 17.1 Due to the nature of the business being disclosed, Full Council are requested to **RESOLVE** to exclude members of the public and press for this item under the Public Bodies (Admission to Meetings) Act 1960. This is a closed session.
- 17.2 Full Council **RESOLVE** to agree on whether they would like to formally offer to purchase the land.

18. Items for noting or including on the future agenda.

19. Date of next meeting.

Tuesday 14th April 2026 – 7pm – Burwash Parish Rooms.

ENDS