



# Steering Committee Community Build Project

Minutes of the Steering Committee meeting for the Community Build Project led by Burwash Parish Council held on

Wednesday 18<sup>th</sup> February 2026 at 19.00. The meeting was held in the Parish Rooms, Burwash.

---

**Members Present:** Cllr. R. Franklin (Chair), Cllr. A. Newson, Cllr. J. Kenny, Cllr. S. Franklin, Cllr. T. Johns, Cllr. J. Lynn & Cllr. L. Elmslie.

---

**Also Present:** J. Bird, BC&WRA and H. Keep, Wild About Burwash

---

**Apologies:** Cllr. K. Lloyd.

---

## Members of the Public:

There were 0 members of the public present.

**Meeting opened:** 19.00.

The Chair confirmed that the meeting was being recorded by the Parish Council. The BC&WRA representative also confirmed that they were recording the meeting.

## 1. Public Time.

There were no members of the public in attendance.

## ENDS

---

## 2. Apologies for Absence.

As above.

## 3. Disclosures of Interest.

None declared.

## 4. Minutes of the last meeting.

**4.1** Councillors **RESOLVED** to agree the inclusion of the amendments below to the minutes of the meeting held on 20-01-26.

*Before the meeting started Cllr. Kenny requested the following be noted:*

- *A site meeting was arranged with Modulek without inviting committee members. It went ahead and used plans that had not been agreed by the committee or by full council.*
- *The site meeting was held only a few hours before the parish council meeting, yet when I asked about communications with Modulek I was told that there were no communications with Modulek about the plans.*



# Steering Committee Community Build Project

---

- *The following morning I emailed requesting details about plans with Modulek an email was sent to the committee giving details about an onsite meeting that had happened just before the full council meeting the previous evening.*

The Clerk noted that this was resolved by members against the advice of the Clerk.

**4.2** Councillors **RESOLVED** to agree that the minutes of 20-01-26 were an accurate record of the meeting and with the inclusion above, agreed submission to Full Council for the meeting scheduled for 10-03-26.

**4.3** Councillors **RESOLVED** to agree to the audio recording of the meeting to be placed on the parish website.

## **5. Terms of Reference.**

Councillors **RESOLVED** to agree their commitment to carrying out the terms of reference of the Steering Committee according to the original resolutions made at Full Council.

## **6. Floorplan Options.**

Councillors discussed why the floorplans were subject to a confidential note.

Cllr. Newson requested that it be noted that it wasn't acceptable to state it was ok to build not knowing what to do with it or to build for an emergency.

*[19.26 Cllr. Johns left the meeting.]*

The Clerk suggested that Councillors request Full Council dissolve the committee.

Councillors **RESOLVED** to request Full Council dissolve the Steering Committee for the following reasons:

- i. Polarised views around the table.
- ii. Changes to the original plan.
- iii. Concerns regarding transparency & due process.

Councillors agreed that a request to Full Council would be made to form a working party for the project.

**Meeting Ends 19.41**

---

X

Robert Franklin  
Chair, Steering Committee Community Build Proj...