



Burwash Parish Council

Steering Committee Community Build Project

18th February 2026

Burwash Parish Councillors & Associated Stakeholders are hereby summoned to attend a meeting of the Community Build Project Steering Committee to be held on Wednesday 18th February 2026 at **7.00pm** at the Parish Rooms in Burwash.

Emma Neil

12th February 2026

Emma Neil – Clerk & RFO

Tel: 07375 809 660 Email: parishclerk@burwashparishcouncil.gov.uk

Address: Burwash Parish Council, Parish Office, High Street, Burwash TN19 7EU

A G E N D A for 18th February 2026

For Information Only: Members of the Public and Press are welcome and encouraged to attend. There is no need to book to attend the meeting, everyone is welcome. There is 15 minutes allocated to public time at the beginning of the meeting where anyone can speak. Once the meeting has started, members of the public cannot speak, unless the meeting is paused by the Chair.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion. To contact the Clerk about a question please email parishclerk@burwashparishcouncil.gov.uk.

Please note that this meeting will be audio recorded to assist with accurate minute taking.

1. Public Time.

2. Apologies for Absence.

3. Disclosures of Interest.

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

4. Minutes of the last meeting.

4.1 Councillors and members are requested to discuss and **RESOLVE** to agree the inclusion of amendments as outlined in the Full Council meeting held on 10-02-26.

4.2 Councillors requested to **RESOLVE** to agree the minutes of the meeting held on 20-01-26 with the agreed inclusions for submission to Full Council at the next meeting.

4.3 Councillors requested to **RESOLVE** to agree to the audio recording being placed on the parish website.

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5. Terms of Reference.

Councillors **RESOLVE** to agree their commitment to carrying out the terms of reference of the Steering Committee according to the original resolution made at Full Council.

6. Floorplan Options.

6.1 Councillors & members to discuss the floorplan options compiled by Cllr. Johns.

6.2 Councillors **RESOLVE** to agree on a preferred floorplan to recommend to Full Council.

6.3 Councillors & members to discuss the external appearance of the new building.

7. Update on Proposed Funding Streams.

7.1 Members to discuss the feedback received from Rother's CiL Panel.

7.2 Councillors **RESOLVE** to request Full Council produce another Expression of Interest for CiL funding.

8. External Agencies Update.

8.1 Cllr. Kenny & Newson to update Councillors and members on potential external agencies.

9. Agreed Resolutions to Full Council.

Councillors to reconfirm resolutions to be put forward to Full Council.

10. Items for noting or including on the future agenda.

11. Date of next meeting.

To be confirmed.

ENDS