

Burwash Neighbourhood Development Plan Working Group
22nd January 2026 Burwash Parish Room

Present: Cllr. Keith Lloyd (KL), Cllr. Anne Newson (AN), Cllr. Julian Kenny (JK), Cllr. Lesley Elmslie (LE), Lindsay Green (LG), Robert Banks (RB), Halina Keep (HK).

No members of the public present.

1. DRAFT Minutes HK.
2. No apologies for absence.
3. Minutes of December meeting were received by the group. **ALL**
4. Minutes of last meeting – approved. **ALL**
5. Minutes procedure -
 - a) Minute taker sends draft copy to group for comment. **ALL**
 - b) After comments made in **RED** ideally, Chair KL, decides which comments are included.
 - c) Minutes are agreed and finalised. **KL**
 - d) Meetings can change the minutes, if something is later found to be wrong or missing.
6. No disclosure of interests.
7. Rother's next steps – Consultation starts 26.01.2026 (**date still to be confirmed absolutely**)
8. Graham Quinnell – will attend Full Burwash Parish Council meeting 7pm 10th February 2026.
9. Visits schedule, this has been agreed
 - a) Sites adjacent to listed buildings to be checked. Added to background evidence findings, this is a working document.
 - b) Biodiversity check – maps to be included, screenshots. Refer to Local Nature Recovery Strategy document (LNRS). **Action AN, JK.**
 - c) Archaeology checks to be added. **Action KL**
10. Desktop exercises – tools to be used, HELAA/Google maps. **Court Barn Farm**, wording to be amended. **Fairview Farm**, comments. **Pook's Hill Farm**, comments. Document to be updated. **Action KL**
11. Meeting with Chair of Governors, Burwash Primary School. Declining intake pupil registration numbers. Other schools in the area to be assessed. **KL/HK**
12. Housing needs survey, refer to Lindsay's document, Emma to follow up with Acre and Rural Sussex.
13. Planning open meetings – design flyer **AN**; set dates and venues, maybe 21st February – Burwash Village Hall morning, Burwash Common Pavilion afternoon, or the other way round; publicise via flyer, Burwash E-Bulletin, community groups. Use data from RB's drop-in session, assess if any changes to the HELAA document. **ALL LG to revise project plan based on 26/1/26 consultation start date and circulate for comments.**
14. Burwash School – see above Item 11.
15. Hornbeam (also known as Strand Meadow/Shrub Lane), currently a protected green space in Burwash NDP/amenity site. Rother District Council are getting a commercial valuation as part of possible devolution of this asset to BPC. Agreed to add this to review of sites (RDC previously rejected as a grey site. **ALL**
16. Land registry search for Denton Homes site Shrub Lane. **Action KL**
17. Biodiversity/Environment – adjourned.
18. **Infrastructure – awaiting revised Rother Infrastructure Development Plan.**
19. Internet storage – Keith can help group with this.
20. Group email – not being used/not working Group members advised not use their private email address for communication externally. Keith can help group with this at the internet room Wednesdays 10 -12.

21. No AOB

22. Next meeting – Tuesday 5.02.2026 at **18:00** parish room.