

Burwash Parish Council

Extraordinary General Meeting

Members are hereby summoned, and notice given that an EGM of Burwash Parish Council will be held on Monday 30th September 2024 at 10.00 when it is proposed to transact the following business. Please note this meeting will take place at the Burwash Parish Council rooms.

Keith Lloyd (Chair)

24th September 2024

Keith Lloyd – Parish Council Chairman

Tel: 07710 820 987 Email: cllr.keith.lloyd@burwashpc.org.uk

Address: Burwash Parish Council, Parish Office, High Street, Burwash TN19 7EU

A G E N D A for EGM Monday 30th September at 10.00

For Information Only: Members of the Public and Press are welcome and encouraged to attend. If you would like to attend this meeting, please email the Clerk on parishclerk@burwashpc.org.uk to book and confirm your place at least 24hrs before the meeting.

If you have a question for Councillors, please contact the Clerk to submit the question. Only items on the agenda below will form the basis of discussion and advice. Anything received post the agenda being published will be included on the next agenda for discussion.

1. Public Time.

2. Apologies for Absence.

3. Disclosures of Interest.

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any such interest and whether the Member regards the interest as a disclosable pecuniary interest under the terms of the Code of Conduct.

4. Community Hub.

Councillors to **RESOLVE** to agree the following:

4.1 Discussion & confirmation of Terms of Reference for the Community Hub project.

4.2 Discussion & confirmation of requirements of community hub including purpose and scope.

4.3 Confirm communication and documentation of approval process to date and moving forward.

4.4 Discuss and review process for assessing alternative options.

4.5 Confirm funding options and process moving forward.

4.6 Confirm process and timeline for business plan.

4.7 Discuss potential of working party or committee option for the project & the terms of reference for that body.

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5. Swan Inn House Response from Solicitors.

Due to the nature of the business being disclosed, Full Council are requested to **RESOLVE** to exclude members of the public and press for this item under the Public Bodies (Admission to Meetings) Act 1960. This is a closed session.

5.1 Full Council **RESOLVE** to agree to the next steps as recommended.

6. Date of the next meeting.

Tuesday 8th October 2024 – 7.00pm – Pavilion, Burwash Common.

ENDS